

CITY OF FRANKLIN
CIVIL SERVICE SUB-COMMITTEE MEETING MINUTES
May 21st, 2007

- I. The May 21st, 2007 Civil Service Sub-Committee Meeting was called to order at 5:35 p.m. by Member Brunner in the Aldermens Room of City Hall.

Members present were Brunner, Wikel and Olson. Member Nichols arrived late during item III, C. Human Resource Coordinator Dana Zahn was also in attendance.

- II. Approval of April 16, 2007 Meeting Minutes

Motion by Member Wikel and seconded by Alderman Olson to approve the April 16, 2007 meeting minutes as submitted. Motion carried: Ayes-All.

- III. A. Certification of List of Eligibles for Part-time Custodial Position

Motion by Alderman Olson and seconded by Member Wikel to certify the applicants that scored an 80% or higher on the Custodial written examination. Motion carried. Ayes – All.

- III. B Certification of List of Eligibles for Full-time Youth Reference Librarian

It was explained that 20 applicants applied for the Librarian position. 5 applicants either did not meet the minimum qualifications (a Masters in Library Science + 1 year of relevant experience) or did not submit the required City application form.

Motion by Alderman Olson and seconded by Member Wikel to certify the 15 applicants that met the minimum qualifications and completed the proper application form. Motion carried. Ayes – All.

- III. C. Certification of Eligibility List for Senior Planner

Only one internal candidate applied for promotion to Senior Planner but does not currently meet the minimum qualifications (Masters degree in Urban Planning with 4+ years relevant experience).

Motion by Member Wikel and seconded by Member Nichols to not certify the internal candidate for promotion but to agree to consider him along with external candidates. Motion carried: Ayes-All.

- IV. Adjournment

Motion by Member Wikel and seconded by Alderman Olson to adjourn the May 21st, 2007 Civil Service Sub-Committee Meeting at 5:45 p.m. Motion carried: Ayes-All.